



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Accademia di Belle Arti Firenze 85961-LA-1-2014-1-IT-E4AKA1-ECHE	I FIRENZE03	Prof. Edoardo Malagigi ERASMUS Responsible Prof.ssa Alessandra Porfidia STA, STT Coordinator Dr. Julia Landrichter ERASMUS Office Phone +39 055 215449 Fax +39 055 2396921 E-mail erasmus@accademia.firenze.it	www.accademia.firenze.it
University of Applied Arts / Universität für angewandte Kunst EUC: 29293-LA-1-2014-1-AT-E4AKA1-ECHE	A WIEN07	International Office Mag. Astrid Behrens (Head of int. office and coordinator) Postgasse 6/2, 1010 Vienna- Austria international.office@uni-ak.ac.at phone: +43-1-71133 / 3170 fax: +43-1-71133 / 3179	http://www.dieangewandte.at

B. Mobility numbers per academic year

If the agreement is signed for more than one academic year, the partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

STUDENTS

FROM	TO	Area code	Area name	Study cycle	Number of student mobility periods	
					Studies	Traineeships
I FIRENZE03	A WIEN07	211	Fine Arts	1 st & 2 nd	2 (x9=18)	
A WIEN07	I FIRENZE03	211	Fine Arts	1 st & 2 nd	2 (x9=18)	

STAFF

FROM	TO	Area code	Area name	Number of staff mobility periods	
				Teaching	Training
I FIRENZE03	A WIEN07	211	Fine Arts	1 (x5 days)	1 (x5 days)
A WIEN 07 No STT or STA so far!				1 (x5 days)	1 (x5 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Area	Language 1	Language 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
I FIRENZE03	211	Italian	English	(Italian B2 recommended) BA: Italian A2 mandatory MA: Italian B1 mandatory	Italian B2/ English B2
A WIEN07		German	German	No specific level *	No specific level *

A WIEN07*: Basic knowledge of the German language is strongly recommended as lectures are usually held in German. At least we expect a profound knowledge of English from the students and it is strongly recommend to attend a German course before and during the exchange in Vienna.

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

I FIRENZE03:

In order to apply students need to send by Post Office

- signed application form
- Passport sized picture
- CV
- Language Certificate Italian (Bachelor A2, Master B1)

A WIEN07:

The University of Applied Arts reserves the right to reject applicants not meeting the requirements of the chosen program. The selection will be made on the base of the portfolio. You will find more information about the application process on our homepage www.dieangewandte.at. Additional requirements and changes in details you will find on the website www.dieangewandte.at

E. Calendar

Receiving institution	Autumn term	Spring term	Decision	Transcript of Records
I FIRENZE03	1 st June	1 st November	Within 4 weeks	Within 4 weeks after the assessment period has finished
A WIEN07	15 May	15 November	Within 8 weeks	A Transcript of Records will be issued by the receiving institution after the assessment period has finished at the receiving HEI. This can take up to 8 weeks.

Termination of the agreement

This agreement will take effect in the **2014 academic year being valid for a period of seven years.**

Both parties may mutually or unilaterally discontinue or modify the terms and each party may unilaterally terminate the agreement. In that event, the decision should reach the partner university no later than November 1st for termination concerning the upcoming academic year. Both parties may mutually modify the terms and conditions of this agreement. Such modification shall be in writing and should reach the partner university no later than November 1st for changes concerning the upcoming academic year. Notice of termination does not affect any individual students who have already commenced at, or been admitted to, either Institution. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict. **F. Information**

1. Grading systems of the institutions

Accademia di Belle Arti di Firenze:

Receiving Institution	Course Load	Grading system	
I FIRENZE03	30 ECTS/ semester	30 e lode 29-30 25-28 22-24 18-21 <18	Excellent Excellent performance Very Good Outstanding performance Good Performance well exceeds the average Satisfactory Average performance Sufficient Marginal performance meets requirements despite some weaknesses Fail Performance does not meet minimum requirements
A WIEN07			Austrian Grading Scale – Definition 1 - EXCELLENT: outstanding performance 2 - GOOD: Generally good, but with some errors 3 - SATISFACTORY: generally sound work with a number of sustainable errors 4 - SUFFICIENT: performance meets the minimum criteria 5 - UNSATISFACTORY: Substantial improvement necessary; requirement of further work Successfully completed – positive performance, where a strict differentiation is not adequate Not completed – negative performance, where a strict differentiation is not adequate After completed exchange, the student receives a transcript of records including ECTS credits.

Descriptions: A final transcript with the ECTS grade is provided to the student.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
I FIRENZE03	erasmus@accademia.firenze.it	http://www.accademia.firenze.it/en/international/erasmus/58-mobilita-erasmus/insurance-and-visa
A WIEN07		Students have to make Visa arrangements by themselves. Further information at: www.oead.at/index.php?id=78&L=1

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
I FIRENZE03	erasmus@accademia.firenze.it	http://www.accademia.firenze.it/en/international/erasmus/58-mobilita-erasmus/insurance-and-visa
A WIEN07		European Health Insurance Card (http://ec.europa.eu/social/main.jsp?catId=559)



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
I FIRENZE03	erasmus@accademia.firenze.it	http://www.accademia.firenze.it/en/international/erasmus/58-mobilita-erasmus/housing
A WIEN07	Astrid Behrens: international.office@uni-ak.ac.at phone: +43-1-71133 / 3170	Austrian Exchange Service: housing@oead.at www.housing.oead.ac.at

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
Universität für angewandte Kunst, Wien A WIEN07	Dr. Gerald Bast Rector Oskar Kokoschka-Platz 2, 1010 Vienna - Austria	02.06. 2014	
Accademia di Belle Arti di Firenze I FIRENZE03	Prof. Giuseppe Andreani Director 	MAR. 2014 ProL N° 1871/19	